



Parent/ Supportive Adult Visitation Record and Observation Form
CPS

Purpose: Use this form to document supervised visits.

Instructions: To complete this form, indicate the case specific information and respond to the questions provided. When indicating whether a behavior occurred during a visit, the observer must describe behavior observed.

Directions: After completing this form, ask the parent(s) or adult(s) to respond to the questions on the last page and sign the form. (If parents are visiting together and prefer to answer the questions at the end of the form separately, provide them a copy of page 3, and attach to the form.) Once the parent has signed the form, provide a copy of the form to the parent and file the form in the case file. Questions about the form can be directed to supervisor of the case.

Case Name:	
Date of Visit:	
Visit Location and Setting (i.e. park, CPS office, CPS visitation room, McDonalds):	
DFPS Caseworker:	
DFPS Supervisor:	
DFPS Observer/Job Title:	
Scheduled Appointment Time:	
Actual Start Time:	
End Time:	

If the parent(s)/adult(s), child or the observer were late, did not show up for the visit, the visit was cancelled, or the visit ended early please explain why:

List Children and Adults Participating in the Visit

Children's Names	Children's Ages	Adult's Names	Relationship to Child (parent, grandparent, fictive kin, other)

(Please check yes or no, and provide a few brief words explaining your choice)

Behavior	DETAILS
Did the parent/adult present any negative behaviors at the beginning of the visit? (Examples include: Parent/Adult was intoxicated, shouting, screaming, or overly hostile with staff.)	<input type="checkbox"/> Yes Describe: _____ <input type="checkbox"/> No _____
Did the parent/adult and child respond to each other in an encouraging way at the beginning of the visit? (Examples include: Parent/Adult and child appeared interested and pleased to see each other; or the parent/adult and child engaged in appropriate physical contact, such as hugs or kisses, unless specifically ordered not to by the court or caseworker.)	<input type="checkbox"/> Yes Describe: _____ <input type="checkbox"/> No _____
Was the parent/adult able to manage and redirect the child's behavior? (Examples include: Parent/Adult did not use physical discipline, set consequences for inappropriate behaviors, or attempted to calm the child when he/she became upset.)	<input type="checkbox"/> Yes Describe: _____ <input type="checkbox"/> No _____
Did the parent/adult address the child's physical needs? (Examples include: Parent/Adult brought food to visit, if meal time; brought age appropriate items such as clothes or toys; or changed diapers/responded to requests for going to the bathroom.)	<input type="checkbox"/> Yes Describe: _____ <input type="checkbox"/> No _____
Did the parent/adult address the child's emotional needs? (Examples include: Parent/Adult praised or comforted the child, or appeared to listen when child was talking to him/her.)	<input type="checkbox"/> Yes Describe: _____ <input type="checkbox"/> No _____
Did the visit end in an encouraging way? (Examples include: Parent/Adult showed positive emotion toward visiting the child, expressed optimism and excitement about the next visit, or focused on child's needs/emotions.)	<input type="checkbox"/> Yes Describe: _____ <input type="checkbox"/> No _____
Prior to the visit, did the caseworker communicate his/her expectations to the visitation observer?	<input type="checkbox"/> Yes Describe: _____ <input type="checkbox"/> No _____

