



## SECOND REGION CHILD PROTECTION COURT NUMBER TWO RULES FOR REMOTE HEARINGS

The Governor has declared a state of emergency and the Office of Court Administration (OCA) has required that all non-critical court proceedings should be suspended. However, technology and state law allows for options not previously available. As such the Second Region Child Protection Court Number Two will continue to conduct hearings using available technology in Angelina, Brazos, Grimes, Madison and Walker Counties. The following restrictions and limitations will apply but should be similar to what is required for an in-person hearing.

### PROCEDURES FOR LITIGANTS

Second Region Child Protection Court Number Two will be using Zoom video conferencing. It is free to download at [zoom.us](https://zoom.us) or you can download the app directly to your cell phone. The Court will e-mail you a link to the hearing on the date that your hearing is scheduled. Your computer **MUST** have internet access, a video camera, and a microphone. **IF YOU ARE, OR ANY OF YOUR WITNESSES, ARE UNABLE TO APPEAR VIA ZOOM, YOU MUST NOTIFY THE COURT COORDINATOR ([tracy.conroy@txcourts.gov](mailto:tracy.conroy@txcourts.gov)) PRIOR TO THE HEARING TO BE APPROVED FOR TELEPHONIC APPEARANCE.**

Zoom Hearing invites are sent by email. Please ensure the Court Coordinator has all email addresses of the parties appearing by Zoom, not later than 3:00 p.m. the day before your hearing.

If you intend to offer any exhibits during the hearing, you must e-mail them to all parties and the court coordinator ([tracy.conroy@txcourts.gov](mailto:tracy.conroy@txcourts.gov)) no later than 3:00 p.m. the day before the hearing. The subject of the e-mail should be the full cause number and Plaintiff Exhibits (or full cause number Defendant Exhibits). The documents **MUST** be in .pdf format.

If you are participating in the hearing by video, understand that you and your witnesses are in court and all proper court rules and decorum shall apply, including dress.

All proposed orders, motions or responses that are related to the hearing must be e-filed with the District Clerk prior to the hearing. Please add the court coordinator as a service copy on the e-filing, so that we can assure the clerk accepts the filing before the hearing.

### FOR THE PUBLIC

IN ORDER TO COMPLY WITH THE TEXAS OPEN COURT'S PROVISION, IF YOU WISH TO VIEW ANY OR ALL DOCKETED HEARINGS FOR THIS COURT, THE PUBLIC MAY ACCESS THE HEARING THROUGH YOUTUBE at [https://www.youtube.com/channel/UCdITZkPSI2eCaswOki3G3tEQ?view\\_as=subscriber](https://www.youtube.com/channel/UCdITZkPSI2eCaswOki3G3tEQ?view_as=subscriber) PER THE TIMES ON THE COURT'S DOCKET FOUND ONLINE. THE COURT'S CHANNEL IS "Second Region CPC No. 2 Texas".

***IF YOU VIEW HEARINGS VIA THE YOUTUBE CHANNEL OR ANY OTHER MEDIUM, YOU ARE ORDERED NOT TO RECORD ANY PART OF THE HEARING, NEITHER USING AUDIO NOR VIDEO RECORDING OF ANY MEANS. A VIOLATION OF THIS ORDER COULD LEAD TO BEING HELD IN CONTEMPT OF COURT WHICH MAY INCLUDE A FINE OF UP \$500.00 AND/OR UP TO 6 MONTHS IN JAIL FOR EACH VIOLATION.***